

# West Side School

School Improvement Team

March 27, 2015

Minutes
































---

## SIT Members

**Staff:** Kurt Simon, Bonnie Dawkins, Jim Farmer, and Leah Martin

**Parents:** Sarah Adler, Cathleen Bauer, Dana Ginobbi, and Ana Shammah

**Goal:** West Side's 225<sup>th</sup> Anniversary – Alumni Day Balloons and welcome banner

-  Meeting held with alumni
-  Reception table with name tags and extras
-  Self-guided tour – open a few select rooms with balloons – for example, eBooks could be out to highlight a current writing topic
-  Magnets on sale
-  Chart paper out with student questions – make this day interactive!
-  Paper out on desks with questions
-  Call former principals
-  Dinosaur egg hunt
-  Time capsule out
-  Old class photos out – we can scan these
-  Bulletin board with flags used for old photos
-  New and old, then and now
-  Signs leading people to time capsule or Eva's room
-  "Field Day" events for kids – sign up when you arrive
-  Tables outside to eat and chat
-  Faculty members – scan a few pictures from yesterday
-  Tell us what you have done since you left
-  Yearbook bulletin board – by the gym
-  Large map (LI, NY, world) – pin where you've been – Pintrist idea
  - Connect to the HERO project
-  Sign up to do a brief interview – 6<sup>th</sup> graders in newsroom
-  WSS through the years – timeline in 3<sup>rd</sup> grade hallway – progression of education – learning through the centuries
-  Kids – arts and crafts – recreate quilt patch
-  Alumni newsletter
-  Running pictures on smartboard in library and loop the dvd
-  Post-its out – add to what you see!
-  Take ownership over the day
-  Keep food simple – snacks and water
-  Need to purchase the watermelons
-  Committees:
  - Time capsule committee
  - Reception
  - Food and beverage
  - PR
  - Field Day
  - Archives
  - Arts and Crafts
  - Back-to-School Night (classrooms with work)
  - Outreach
  - Agenda
-  Map – Scott's
-  Get the agenda for the morning out